**Instructions for Information Assurance Training**

You are required to complete the Information Assurance Awareness Training and submit a copy of the exam certificate for access to all Personnel computer based applications.

 Link to <https://ia.signal.army.mil/> and click on DoD Information Assurance Awareness Training and the instructions below will come up. Please read and follow the instructions carefully to take the Exam. Once you have successfully completed both the training and exam, print a copy of the certificate and submit it.

 To complete the annual Information Assurance Awareness Training, you must perform each of the following steps:

1. Click the Launch DoD Information Assurance Awareness link below to begin your training session. The training session will open in a new browser window. Once you complete the training, print the DoD IA Awareness annual certificate (PLEASE NOTE: If you do not print the DoD certificate, OR if you lose the DoD certificate, we will not be able to send you a copy. We only track your exam scores and can only provide you a certificate if you have successfully completed an exam, which is done in Step 2 below). For Army requirements, close the training session window and move on to Step 2.

2. Once you complete the training module, read the Army Addendum <<https://ia.gordon.army.mil/dodiaa/Army_Addendum.pdf>> (there will be questions on the exam related to the Army Addendum).

3. After you have read the Army Addendum, take the DoD Information Assurance Awareness Exam <<https://ia.gordon.army.mil/login.asp>>.

 PLEASE NOTE: The exam must be taken with a passing score of 70% to meet Army IA annual training requirements. If you do not take and pass the DoD Information Assurance Awareness exam, your annual IA awareness training will not be recorded and will not be considered complete. You must take and pass the exam to receive the approved certificate from Fort Gordon.

If you have any questions, please contact the CPAC Information Systems branch for assistance.