

OUT-PROCESSING PERSONNEL SECURITY DATA SHEET

FAX completed form to (210) 221-9439 or DSN 471
Installation Security and Intelligence Office
Telephone: (210) 221-0811 / 2829 /2628 or DSN 471

NAME (Full): _____

SSN: _____

UNIT: _____ TELEPHONE: _____

RANK (Military) or GRADE (DoD Civilian) or CON (Contractor) _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____
(Year/Month/Day) (State)

******* ALL personnel who possess a security clearance (eligibility) MUST report to the FSH Garrison Installation Security and Intelligence Office, 2430 Stanley Road, Room 100 for a security debriefing and execution of a Security Termination Statement (DA Form 2962). *******

PRIVACY ACT STATEMENTS

PURPOSE OF THIS FORM: The U.S. Government conducts background investigations and reinvestigation or verification of an existing investigation, to establish that military personnel, civil service personnel, applicants for or incumbents in national security positions, either employed by the Government or working for Government contractors, licensees, certificate holders, and grantees, are eligible for a required security clearance or access to a Government automated information system(s). Information from this form is used primarily as the basis for investigation for access to classified information or Government automated information systems.

Providing this information is voluntary; however, we may not be able to complete your investigation, verify the existence of an investigation, or complete it in a timely manner, if you do not provide each item of information that is requested.

AUTHORITY TO REQUEST THIS INFORMATION: Depending upon the purpose of your investigation, reinvestigation, or verification of an existing investigation, the U.S. Government is authorized to ask for this information under Executive Orders 10450, 10865, 12333, and 12356; sections 3301 and 9101 of Title 5, U.S. Code; sections 2165 and 2201 of Title 42, U.S. Code; sections 781 to 887 of Title 50, U.S. Code; and parts 5, 732, and 736 of Title 5, Code of Federal Regulations.

Your Social Security number is needed to keep records accurate, because other people may have the same name and birth date. Executive Order 9397 also asks Federal agencies to use this number to help identify individuals in agency records.