



REPLY TO  
ATTENTION OF

SFIM-SW-HR

**DEPARTMENT OF THE ARMY**  
INSTALLATION MANAGEMENT AGENCY  
SOUTHWEST REGION  
1204 STANLEY ROAD, SUITE 9  
FORT SAM HOUSTON, TX 78234-5009

03 NOV 03

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Southwest Region Interim Guidance #6

1. This office is forwarding interim guidance on the recruitment and selection of senior civilian garrison staff for immediate implementation.
2. Selections for all GS-15 and GS-14 positions, regardless of location, and all GS-13 and NAF equivalent positions, reporting directly to the Garrison Commander or Deputy to the Garrison Commander, or equivalent positions, will be forwarded to the Region Director for concurrence. Panels will be used in the selection process for these positions and will include one functional representative from the Region Office.
3. Garrison Commanders, or equivalents, will ensure compliance with stated policy.
4. Point of contact is Mr. Dennis Treadwell. He may be reached by phone: CML (210) 221-1843 / DSN 471-1843 or by email: [dennis.treadwell@samhouston.army.mil](mailto:dennis.treadwell@samhouston.army.mil).

  
HUGH M. EXTON, JR  
Director

**DISTRIBUTION:**

Garrison Commander, Fort Bliss, (ATTN: ATZC-GC), Bldg. 2A Sheridan Road,  
Fort Bliss, TX 79916  
Garrison Commander, Fort Hood, Bldg 1001 Room 312, Fort Hood, TX 76544  
Garrison Commander, Fort Huachuca, 2837 Boyd Ave, Fort Huachuca, AZ  
85613-7001  
Garrison Commander, Fort Irwin, PO BOX 105021, Fort Irwin, CA 92310-5021  
Garrison Commander, Fort Polk, 7330 Mississippi Ave, Fort Polk, LA 71459  
Garrison Commander, Fort Sam Houston, 1206 Stanley Road, Bldg 122, Suite A,  
Fort Sam Houston, TX 78234-5001  
Garrison Commander, Fort Sill, Bldg 455 McNair Hall, Room 114, Fort Sill, OK 73503  
Garrison Commander, Presidio of Monterey, 1759 Lewis Road B-614, Monterey, CA  
93944-3223  
Garrison Commander, White Sands Missile Range, Bldg 100 Headquarters Ave,  
White Sands Missile Range, NM 88002  
Garrison Director, Yuma Proving Ground, 301 C Street, Yuma, AZ 85365-9124