

# SAFETY UPDATE

Fort Sam  
Houston  
Installation  
Safety Office

Volume 1, Issue 2

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## New Director of Public Safety Shares His Views on Safety

LTC Jessie J. Goggins took the reins as the Fort Sam Houston Director of Public Safety, on 1 Sep 99. LTC Goggins is also dual hatted as the Installation Provost Marshal.

Since arriving, he has implemented a series of proactive initiatives with respect to safety on post. For example, one of these is the use of marquis displaying POV safety messages at different exits on post. Another is the display of a badly damaged automobile, during holiday breaks, at the Wilson and Scott intersection as a reminder not to drink and drive to stay alive. Or maybe you have read the Provost Marshal's Report, which will continue

to be posted in the News-leader on a bi-monthly basis. LTC Goggins believes that promoting community safety awareness will go a long way in protecting individuals and property on post. As the law enforcement agency on post, Provost Marshal personnel are committed to assisting, defending and protecting all resources on post.

During a recent interview, LTC Goggins stated that he was very impressed with the improvement made in the safety program over the last two years at Fort Sam Houston. However, LTC Goggins stated that he wants to take our program to the next level. Goggins said, "I would



LTC Goggins, Director of Public Safety

like to see Fort Sam Houston's Safety Program recognized as the premiere program for the U.S. Army". He further indicated that he would like to see the Army Safety Center cycle their interns through FSH to experience a model safety program. (next page)

## MHE (Forklift) Training Update

The 1 December 1999 deadline for training and certification of all material handling equipment (MHE) operators is drawing near.

To date - Safety has trained 144 operators. The last class for the year will take place on 17 Nov 99. The classroom portion will be at the

Roadrunner, building 2797, from 0830 - 1030.

**If there are any forklift operators that have not attended the class - they must attend this one!**

We will offer new classes for new operators. This course is required before newly assigned operators can operate MHE (forklift).

Please note that both OSHA and FSH require a written exam and a performance evaluation of each MHE operator. If you have not scheduled the performance evaluation portion of your training please do so immediately. For assistance, please call Brian Penartz at 1-0563 or Juana Zamora at 1-9872.

### Inside this issue:

Message from Director of Public Safety	1
MHE Update	1
Supervisor's Enforce	2
Employees Commit	2
Contractor Safety	3
Safety Awareness	3
News-Around Post	4

### Upcoming Training

- CDSO Class—8/9 Nov
- Excavation/Trenching -16 Nov, 0830-1030
- Material Handling Equipment (forklift) 17 Nov, 0830-1030
- Back Injury Prevention
- Supervisor Safety Training-1 Dec, 0830-1030
- Hazard Communication - 7 Dec, 0830-1030
- Respirator Training

Classes are currently held at the Roadrunner, Building 2797. For dates and times check out our website at [www.cs.amedd.army.mil/iso/](http://www.cs.amedd.army.mil/iso/) or call us at 221 - 9872.

Larry Nolen, CSP  
Occupational Safety and Health  
Manager

## New Director of Public Safety—continued

According to LTC Goggins, " Our ultimate goal is to provide everyone on FSH a safe and healthy place to live and work. In order to accomplish this goal, we need to facilitate communication among the different business centers on post and internally streamline our services to make them as user friendly as possible".

What are some current safety issues? "Managing our safety inspection program to ensure that we get out to all of our workplaces on an annual basis,

According to LTC Goggins, " Our ultimate goal is to provide everyone on FSH a safe and healthy place to live and work."

that risk assessment codes are properly assigned and follow up is accomplished in a timely manner. Other areas of concern are having a fully functional ergonomic program and ergonomic workstation; implementing the distance-learning concept within safety in order to reach more individuals; and

ensuring all employees to include contractors, working on post, follow safety guidelines per OSHA and FSH standards, to name a few."

It is now time for all individuals (military, civilian, and contractors) working or living on Fort Sam Houston to step up to the plate and make LTC Goggins' vision a reality. With the outstanding support that is currently provided by the installation command, this should be an easy task.

## Why Don't Supervisors Enforce Safe Practices and Rules?

Everyone talks a good game: "Sure, I want my subordinates to work safely at all times."

If this is really true, then why do we see employees without the correct equipment, performing unsafe acts, and being told to "just get the job done"? Actions always speak greater than words. We are pressured by the day-to-day schedules, the requirements greater than the assets, etc. However,

are these excuses? Certainly! Being a safety conscious supervisor takes an effort. It requires honest caring for your subordinates and their welfare. It requires knowledge of safe work practices. It means setting the example and not letting the daily frustrations dictate actions.

Are you a good supervisor?



## Why Do Employees Commit Unsafe Acts?

A number of excuses can be given from: "I was in a hurry" to "I have done it at least 1000 times and nothing has happened". Have they been properly trained? Do they have the correct tools/equipment? Does the supervisor look the other way? Pride with workmanship and safety often go hand-in-hand. Excellent craftsmen very seldom get hurt. Why do you take chances?

Would you take the same chances with



lives of your children or grandchildren? An accident to you will impact your family.

**Comments?** If you have comments on the two questions above, go to the safety WEBPAGE and email a response to the Safety Manager through the Feedback Form or send a written comment to the Installation Safety Office. STOP 38.

## Contractor Safety—FSH Form 102-E

Fort Sam Houston Memo 385-1, Contractor Safety Program, dtd 29 May 98, is applicable to all contractors performing services, maintenance, or construction projects on post. It applies to Job Order Contracts, Formal Contracts, Purchase Order Contracts, and yes - even Impact purchases of contract services. Individuals responsible for requesting or obtaining any of these type contracts/services need to be familiar with this memo.

Anyone who is the initiator of a service, maintenance, or other type contract shall complete the FSH Form 102-E to identify any potential safety or health issues. The form shall be submitted along with the contract requirements to the U.S. Army Medical Command (MEDCOMM), Contracting Center and provide one copy to the Installation Safety Office (ISO) when submitted to contracting. The initiator shall participate in all pre-award / pre-performance and other conferences with potential con-

tractors/ awardees and participate in the first day site visit along with the ISO and Contracting Officer Representative (COR). Periodically the initiator will visit the work site to ensure that safe and healthful work practices are taking place and report all accidents, incidents, and near misses on a FSH Form 96-E to the ISO and COR as soon as possible; but no later than 24 hours.

The Contracting Officer or COR will review FSH Form 102 -E to determine if applicable safety and health issues have been included in the contract. The COR will not process contracts that do not have a FSH Form 102-E attached to the contract request. The COR will maintain a file that depicts the safety records of the various contractors and provide this information, as required, for review at the quarterly Occupational Safety and Health Council.

The ISO will assist initiators in filling out FSH Form 102-E, determining



Safety Office Representative performing construction site safety inspection.

specific safety requirements and participating in pre-award/pre-performance conferences. The ISO will also conduct unannounced inspections of the work sites and provide the initiator and COR with information concerning the results of the inspections. The ISO will provide FSH Contractor Safety briefings for vendors and contractors.

Building Managers will notify the ISO of any irregularities and/or safety hazards associated with the work being performed within their respective building. The ISO will work through the COR to resolve safety issues.

## Increased Contractor Safety Awareness Needed

Contractor safety on FSH has been brought to the forefront in recent weeks. As end of year contracts are visualized – contractor activities on post will see an increase. A near miss episode brought to light the need to tighten up our contractor safety procedures.

A contractor, performing plumbing work at building 1350, recently entered a permit required confined space under the building without taking the necessary precautions required by OSHA for confined space entry. The contracting officer representative (COR) was not able to

communicate with the individual inside for an extended amount of time. No monitor had been posted and with an unknown situation the Fire Services Division had to respond. Fortunately, the contractor did exit the confined space without assistance.

Contractors may not have safety programs in place, are ignorant of safety and health laws, or in worst cases may blatantly ignore these laws – placing themselves and/or everyone around them in danger. The Installation Safety Office (ISO) can and will provide contractor safety orientation

briefings applicable to the type of work being performed. ISO will continue construction site inspections. When in doubt – call the Safety Office at 295-7233.



Installation Safety Office  
2404 N. New Braunfels  
Building 2250 STOP 38  
Fort Sam Houston, TX 78234



**Are you a MHE (forklift operator)?**

**Have you attended the ISO MHE (2-part ) Course?**

**The 1 Dec 99 Deadline for current operators is fast approaching!**

**Call Installation Safety Office to register—221-0563**

**Coming Soon!**

## Supervisor's Safety Handbook

### Fort Sam Houston Safety News—Around Post



seen on building 4055.

Kudos to Al Meyer, PWBC Safety Rep, for developing an accident reporting packet to facilitate supervisors accident reporting procedures.

Kudos to Alan Mardis, PWBC, for conducting safety training for his organization.



Contractor properly safeguarding workers and environment during an asbestos abatement project.



Kudos to Sal Jaramillo and Louis Rivera, PWBC, for working safely!

Kudos to contractor on post, during the demolition of building 3393, for ensuring the gas was turned off before proceeding - PWBC personnel responded.

Kudos to Entomology personnel for returning to fit test when they procured a new type respirator.

Kudos to Rick Page, RLBC, for establishment of a comprehensive, professional, well managed Safety Program for their division.

Kudos to Judy Hewitt, ITBC, for coordinating general safety training for entire ITBC staff.

Kudos to PWBC for sponsoring a CPS live arc demonstration - to take place at the Evans Theatre, 3 Nov 99 at 0800 hrs.



Kudos to PWBC personnel for participating on an ergonomic survey.