

## INFORMATION PAPER

### **SUBJECT: Microsoft Office Communicator 2007**

1. Purpose. To provide you situational awareness of the availability of this software application in giving you the capabilities to work from anywhere.

2. Facts.

a. Unified communication solutions within the Department of Defense is critical in helping commanders, leaders, and end users become more productive by enabling them to communicate and collaborate easily with individuals and teams that are more dispersed, working in different time zones, and communicating in different variations. Knowing when and how to contact individuals and teams can present a challenge therefore; Microsoft Office Communicator 2007 is a network enterprise product that can offer key features that help you make effective communication choices providing detailed information about a person's availability and status.

b. Microsoft Office Communicator 2007 software license is provided by the Army Forces Command (FORSCOM) "FREE of CHARGE". Its capabilities include security-enhanced Instant Messaging (IM), Voice over Internet Protocol (VoIP), and desktop sharing coupled with the ability to add more individuals to an existing audio-video conferencing session. Sharing desktops provides you the ability to collaborate, discuss, or edit documents with a single colleague or an entire team. Due to licensing agreements, it is only being provided to Army users at this time (see WAY AHEAD; 3.c.).

3. Way Ahead.

a. Microsoft Office Communicator 2007 is available to Army JBSA network enterprise users. Tenant units must identify a point of contact that will identify user interest (by name) for coordinating registration and account creation processes prior to use.

b. A JBSA-FSH unique Microsoft Office Communicator 2007 User Guide is scheduled to be distributed the first week of Dec 13.

c. The NEC will be coordinating with FORSCOM regarding availability to non-Army users with guidance forthcoming (TBD).

Jerry Birdsong/NETC-SFB-DT/4120  
APPROVED BY \_\_\_\_\_ JMRV