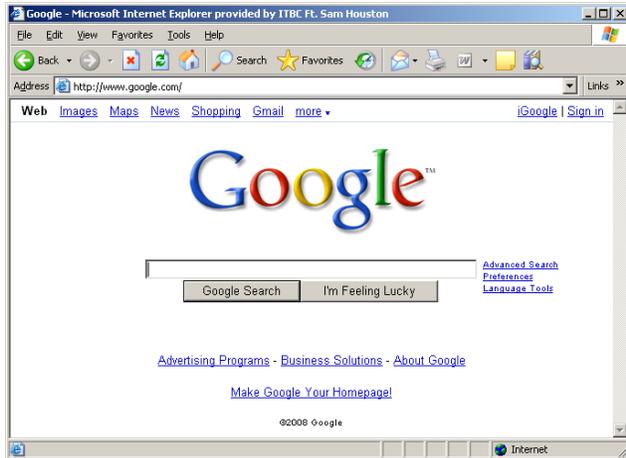


Connecting To FSH via VPN for the First Time

1. The following instructions are used to connect to FSH via VPN for first time use. Ensure that you have an Internet connection by connecting to an internet site like www.google.com. (Note: the FSH Intranet web page will not work outside of Ft Sam)

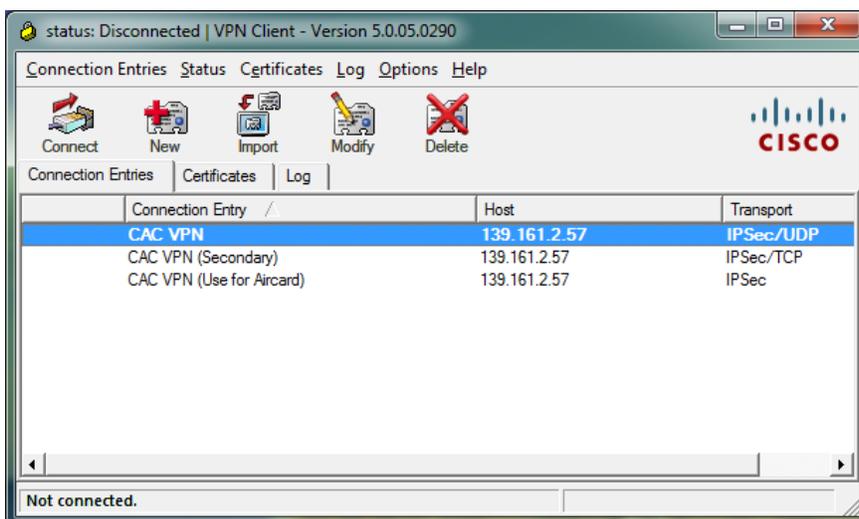


NOTE: If connecting via wireless means, you must double-click the “wireless on.bat” icon on your desktop and following the instructions.

2. Once you have a good Internet connection open the VPN Program by double clicking the VPN Client.



The following screen will appear.



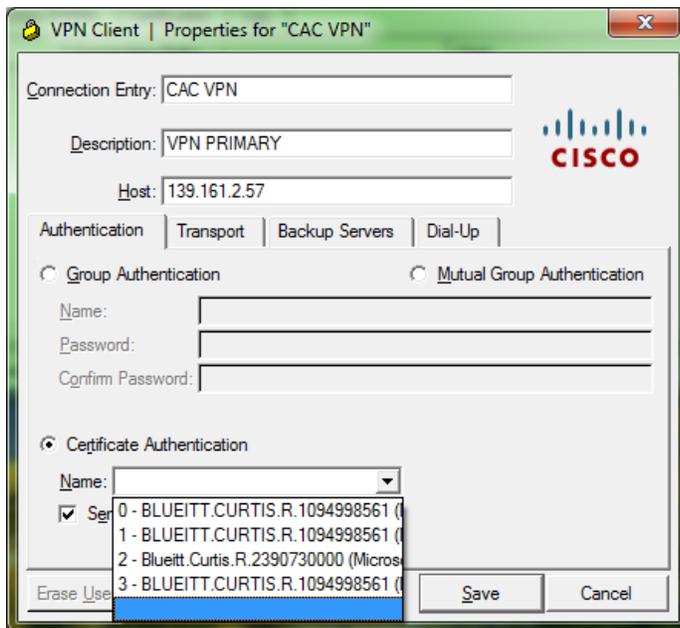
Connecting To FSH via VPN for the First Time

3. Right-click on the “CAC VPN” connection entry and select “Set as Default Connection Entry.” Highlight the “CAC VPN” entry and click the Modify button.

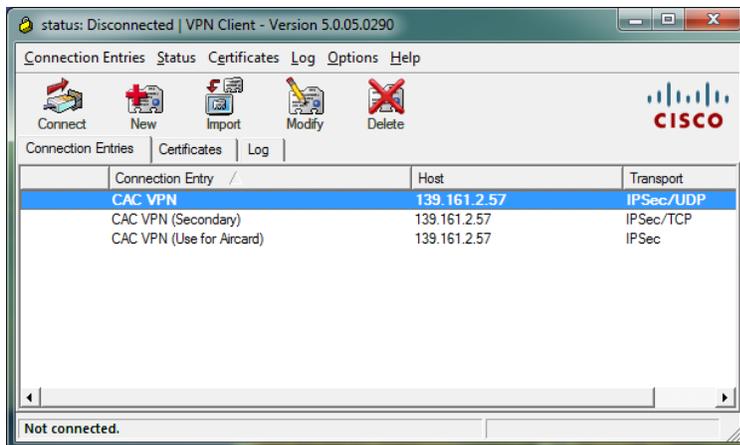


(This is the RETURN POINT for later)

Under “Certificate Authentication” activate the drop down window. Choose the first one with your name in it (or next in line if you are returning from below) and click the “save” button.

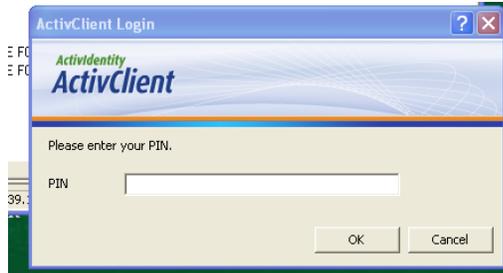


4. This will bring you back to the main screen. Press the “Connect” button.



Connecting To FSH via VPN for the First Time

5. If your network connection is up and the VPN server is functioning properly you will get the following screen requesting your CAC PIN.



Enter you PIN and press OK,

(Note: If it does not ask for a PIN you are not reaching the VPN server and it will not connect, recheck your internet connection)

This will most likely fail as the first attempt after a change usually does. So please press Connect and enter the PIN a second time.

If it connects then we are done and from now on you can just press connect without having to go through the Modify process.

If it fails go back to the **RETURN POINT** and when you get to the certificate choice pick the next certificate in line with your name on it. If you tried twice on all 3 certificates with your name on it and it asked you for a PIN on each try then you need to contact your IT technician to ensure your account has VPN enabled.